Draft Minutes

Meeting of the Middlesex Planning Commission
Wednesday, September 17, 2025
6:00 PM
Middlesex Town Clerk's Office
5 Church Street
Middlesex, VT 05602

This meeting was conducted in-person at the Town Clerk's Office and remotely using the town's Zoom account.

Planning Commission Members:
Sandy Levine
Tom Jackman
Dave Magida
Mitch Osiecki
Paula Otenti (arrived at 6:10)

Call to Order
Chair Sandy Levine called the meeting to order at 6:00 pm.

Roll Call
Planning Commission members present: Sandy Levine, Tom Jackman, Dave Magida, Mitch Osiecki, and Paula Otenti.

All PC members were present at the Town Office.

Minutes
Approval of July 16 minutes.

Motion: Dave moved to approve draft minutes of July 16. Tom seconded.
Vote to approve: 4-0. (Paula was not present at time of vote).

Old Business:

Nomination of Acting Zoning Administrator
PC members reviewed two letters of interest from candidates and discussed the applicants.

Motion: Mitch moved to nominate Tom Jackman to serve as Acting Zoning Administrator. Dave seconded.
Vote to approve: 4-0-1 (Tom abstained).

Municipal Planning Grant
Application deadline is Nov 3. Potential projects include:

- Updates to zoning regulations.
- Implement the recommendations of the Great Brook Futures Project.
- Update Natural Resources section of Town Plan.
- Update parcel maps, which are badly out of date.

Sandy will refine options and reach out to organize a special meeting in a couple of weeks. Upon discussion, Wed, Oct 9 chosen as date for special meeting. Time TBD.

Updates on Other Old Business:

2025 Zoning Regulation Changes have been posted on Town Web Site.

Rumney Walking Trails
Mitch still needs to catch up with Chris McVeigh for a status update.

Paula is working with Eric M. to get speed/school zone sighs installed around Rumney Elementary School.

Middlesex Village Demo Project
Sandy talked to Reuben MacMartin of CVRPC . Reuben is working with VTrans on schedule.

CVRPC Update
Discussion of Regional Future Land Use Map updates.

CVRPC is reviewing Montpelier City Master Plan for approval. Small, but vocal, group of Montpelier residents are opposed to the updated plan.

Workplan and Agenda Brainstorming
Might consider how to engage the public to seek input on priorities and workplan development.

General agreement that there could be interest in creating a forum for the community to interact with the PC (and other Town bodies).

Dave and Paula will discuss fleshing out this idea.

Other Business
Correspondence from Ken Davis re: Flood preparedness and a possible Flood Warden. Paula noted that the Emergency Management Team already covers the functions of the proposed Flood Warden.

Mitch updated PC on grant funding awarded for a project to create river access at Walter Kelley Park.

Next Meeting:

- Special Meeting on Wednesday, Oct 9, time TBD.
- Regular Meeting on Wednesday, Oct 15 at 6:00 pm (if needed).

Adjournment
Mitch moved to adjourn; Paula seconded.
Meeting adjourned at 7:33 pm.

Respectfully submitted,
Mitch Osiecki, Secretary